

Child Passport Applications (First Time /Renewal /Damaged/Lost)

To apply for an Australian passport for your child, at least one parent must bring the following **original** documents to the appointment:

- Completed Overseas Passport Application form
 - It can be completed on the [passports website](#) and printed out. Alternatively, blank forms are available at the Embassy.

If the child was born in Australia

- Full Australian birth certificate
- and**
- One of the following documents as proof of the child's citizenship:
 - The child's Australian passport issued on/after 01/01/2000 with at least 2 years validity
 - One parent's full Australian birth certificate (parent born prior to 20/08/1986)
 - One parent's Australian passport (issued on/after 20/08/1986, with a minimum of 2 years validity and valid at the time of the child's birth)
 - One parent's Australian citizenship certificate (issued prior to the child's birth)

If the child was born outside Australia

- Australian citizenship certificate
- and**
- Foreign birth certificate
 - If the certificate was not issued in English, an English translation must also be provided. The translation must be done by the issuing authority, one of the Embassy's accredited translation offices (list attached) or a NAATI accredited translator.
- Current passport of the lodging parent(s) plus ID that shows their current address
- At least four recent photos that comply with the [photograph requirements](#).
 - The guarantor must sign the back of one of your photos after writing "*This is a true photo of 'applicant's full name'*". Guarantor requirements are attached.
- The child's previous passport (if applicable)
- Evidence of change of name of child and/or parent(s) (if applicable)
 - If a parents name on his/her current passport differs from his/her name on the child's birth certificate, and there is no official document to support the discrepancy in the name (i.e. a marriage certificate or a change of name certificate), the parent will need to complete and sign the attached declaration form (B11) in order to explain the reason for the discrepancy.
 - Please refer to the Children and Parental Consent brochure at the following link: <https://www.passports.gov.au/Pages/brochure-children-and-parental-consent.aspx>

Information for lost passports

To report lost/stolen passport to the Australian authorities, please contact your nearest Australian Mission/Consulate.

- Complete B11 General Declaration form (available on the Embassy's passport web page) in which you can outline the circumstance of how and when the passport was lost/ stolen/damaged.
- A police report from the local authority (if possible) with English translation (for stolen passports only).

If your child is aged 16-17 years, they **must** attend the interview with the lodging parent(s) and will be issued a 10 year validity passport.

Important notes:

- Passport application page should be clear and show all page parts/information (application with missing information/part/s will be rejected)
- Please do not staple or tape the photos to the application. Please ensure enough space around the face for cropping purposes.
- Final acceptance of photos provided will be determined after scanning.